



The following questions are aimed at gathering information about a specific job in relation to an occupational health issue or disability.

Name of employee	Karen Coomer
Organisation	XXXXXXXXXXXXXXXXXX
Department	XXXXXXXXXXXXXXXXXX
Assessor (S)	Karen Coomer
Date:	XXXXXXX
Brief description of job: Hospitality Services Assistant – Service of meals, snacks, beverages and drinks. Clearing, cleaning and wash up duties.	

Work role	Adviser Clerical	Management Care work	Technical Catering	Comments
Work Pattern	Days Job Rotation	Nights Travel	Shifts	<i>Works 27½ hrs – term time contract</i>
Hours	Full time	Part-time	Home working	<i>6hrs a day - ½ hr break</i>
Is overtime worked	Regularly	Seldom	Never	
Is the work conducted	Indoors	Outdoors	Outdoors/indoors	
Does the job involve	Standing Sitting	Walking Driving	Climbing Kneeling	
Does the job involve	Twisting Bending	Lifting Stretching	Carrying Repetitive movements	<i>Sandwiches/boxes of crisps – under 5kgs – trolley provided</i>
Does the job involve handling food	Directly (skin to food contact)	Indirectly (PPE worn, equip used)		<i>Very limited handling of unpackaged food</i>
Is there risk of exposure to	Chemicals Radiation Toxic fumes Needle sticks	Noise Vibration Hot substances Animals	Biological agents Heat/cold Moving machinery	<i>Kitchen/wash up areas</i>



KC business health ltd - Individual Occupational Health Evaluation

Is eye/face protection worn, Indicate type	Goggles	Safety Specs	Visor	N/A
Is hand/arm protection worn	Gloves	Gauntlets	Armllets/sleeves	N/A
Is foot/leg protection worn, indicate type	Shoes Gaiters	Boots Leggings	Wellingtons Kneepads	N/A
Is head protection worn, indicate type	Helmet	Bump cap	Material/disposable Cap	N/A
Is body protection worn, indicate type	Thermal suits Overalls	Chemical suits Disposable suits	Coats/Jackets High visibility jackets	N/A
Is respiratory protection worn, indicate type	Disposable Filter mask	Breathing apparatus		N/A
Is hearing protection worn, indicate type	Moulded plastic (internal)	Muffs (external)		N/A
Is sensory work required?	Close work Observation Seeing from side to side	Seeing colours Speaking Sensing by touch	Hearing speech Hearing mechanical sounds Sensing odours	Customer interface in the catering facility.
Does the job involve the following	Lone working Working with others Reasoning/analytical tasks Working with children	Following instructions Supervising others Risk of violence Working with challenging behaviour	Meeting deadlines Making judgements Customer interface Working with physically handicapped adults	Operates a till, works with colleagues and serves customers
Does the job involve driving	Car Van	Fork-lift Working in car	HGV Transporting goods/people	N/A



Is this job classed as food handling	Yes	No		<i>Due to restrictions in place does not directly handle food.</i>
Which health surveillance is necessary for this job	Audiogram Respiratory sensitiser Immunisation	Breathing apparatus Fork Lift Truck/shunter HAVS	Confined Space Cold Storage Other	N/A
Which risk assessments are necessary for this job	Manual handling WRULD Pregnancy	DSE COSHH	OTHERS (please list)	<i>Appropriate risk assessments have been conducted.</i>

Nature of health condition: Epilepsy - risk of unpredictable seizures.

Activities of daily living affected:

- **Mobility**
- **Manual dexterity**
- **Physical co-ordination**
- **Continence**
- **Ability to lift, carry or move everyday objects**
- **Speech, hearing or eyesight**
- **Memory or ability to concentrate, learn or understand** – due to medication
- **Perception of the risk of physical danger** – unpredictable seizures

Workplace risk:

High risk of injury when experiencing a seizure due to the unpredictability of when and where they occur – very little warning of a seizure.

Workplace adjustments in place:

- No lone working.
- Restricted exposure to hot/steamy work environment and hot food/drinks.
- Restricted from the high risk areas of the kitchen.
- First aiders/work colleagues aware of the condition – procedures are in place in event of a seizure.
- Accommodation of slower pace of work
- Dynamic risk assessments (see confidential report)

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